

Exercise 2: Enter point count observations

									Trans	sect Nam	e	03 / 05/ 2020 Month Day Year		1 Visit		
oint #		Time				Species			≤ 10	10-20	20-30	30-50	50-100	> 100	Fly- overs	Behav. Obs
1		6	4	2	B	Α	W	W			2V					
1		6	4	2	C	0	Y	E				1C				
1	+															
	+															
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- 1. Open **Biologists** (<u>https://data.pointblue.org/science/biologists/</u>) and log in if needed.
- 2. Select the project on the left **DOD_DEMO**
- 3. Click on "Point Count Surveys" in the list on the right.
- 4. Find your service branch and the Transect you created in Exercise 1 and click on it.
- 5. Under "Create a new visit", select the protocols we added to the project:
 - a. Observation Protocol: VCP10_30
 - b. Site condition Protocol: WEATHER
 - c. Click the **Start** button.
- 6. Fill out the screen using the information in the data sheet above:
 - a. Date
 - b. Visit
 - c. Data sharing level set to RAW and cannot be changed.
 - d. Observer you will see everyone in the project can be selected.
 - e. Start time when did your 1 point survey start? Note the End Time automatically is populated
 - f. Site conditions look at the bottom of the survey form above for those data
 - g. Observations
 - i. Search the species database click to look up species by scientific name, common name, or 4 letter code
 - ii. Point select the point you created. Notice the time is filled in.



- iii. Species we enter using 4 letter codes IBP/AOU list + unknowns + common uncertain ids (<u>https://data.pointblue.org/science/biologists/php/sppsearch.php</u>). Also some mammals.
- iv. Distance bins enter Count and Detection together as collected on datasheet.
- h. Click **Save to Database** when finished.
 - i. If you made any errors or forgot to fill in a required field, you will get a red message at the top of the screen. Go correct the error and click the Save to Database button again.
 - ii. If you are successful you should see a green message at the top of the screen.
- i. After saving to the database, you will be taken to the proofing page. You can review what entered to make sure you didn't make mistakes.
 - i. If you find a mistake, you can double click on the field and edit the field to correct.
 - ii. Click the Add more button if you forgot to add a line, such as an entire species, to the event.
- j. When you are satisfied, click the **Proofing Completed** button near the top of the page.
- k. Your survey is complete. You will see your survey in the list of surveys, and the Data Sharing Level is set to CLEAN.